**Academic Year 2018**

**Letter of Recommendation**

**￭ Note to Applicant**

After completing the questions below, the applicant must submit this form to the recommender.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Applicant’s Name:    Last/Family First Middle | | Date of Birth:    mm/dd/yyyy | | |
| E-mail: | | Phone: | | |
| Name of School: |  | | | |
| Dates of attendance: | ~  mm/yyyy mm/yyyy | | Degree conferred/expected: |  |
| I agree that this letter is confidential and remains to be undisclosed and thus voluntarily waive my right of access to any information contained within.      Applicant’s Signature Applicant’s Name (Print) Date (month/day/year) | | | | |

**￭ Note to Recommender**

|  |  |
| --- | --- |
| Recommender’s Name: | |
| E-mail: | Phone: |
| Institutional Affiliation: Position: | |
| **How long have you known this applicant, and in what capacity?** | |
| I certify that the information in this letter is accurate, complete and truthful. I also certify that I have kept any information in my recommendation confidential and I will not disclose it under any circumstances.    \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Recommender’s Signature Recommender’s Name (Print) Date(month/day/year)** | |

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| **To the Recommender: Please fill out this reference form, put it in an envelope, sign across the seal, and send it directly to the address below.**  **206 Gwang-Bok Hall, Yonsei University 50 Yonsei-ro, Seodaemun-gu, Seoul 120-749, Korea** |

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| **1. Please assess the applicant’s degree of the following qualities in comparison with other students you have previously taught or been acquainted with.** |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  | **Unable to Evaluate** |  |  | **Weak** | **Below average** | **Average** | **Good**  (Top 5-10%) | **Excellent**  (Top 1-5%) | **Superior**  (Within top 1%) |
| Consideration for other students |  |  |  |  |  |  |  |  |  |  |  |
| Creative thinking |  |  |  |  |  |  |  |  |  |  |  |
| Logical Analysis |  |  |  |  |  |  |  |  |  |  |  |
| Willingness to attempt Challenges |  |  |  |  |  |  |  |  |  |  |  |
| Leadership |  |  |  |  |  |  |  |  |  |  |  |
| Responsibility |  |  |  |  |  |  |  |  |  |  |  |
| Communication skills |  |  |  |  |  |  |  |  |  |  |  |

**2. If there are any aspects of the applicant’s personality (e.g. moral standards, values) that the evaluators should consider, please explain with specific examples.**

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**3. Please verify the applicant’s character and fitness to practice law and legal studies.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Does the applicant’s record raise questions regarding applicant’s character or indicate a lack of integrity or trustworthiness? | **Yes** |  | **No** |  |
| Has the applicant engaged in any behavior, whether or not it was made part of applicant’s record that reflects unfavorably on his or her character or fitness to practice law? | **Yes** |  | **No** |  |
| Is there any additional information of which you are aware that might impact admission committee’s determinations of this person’s character and fitness? | **Yes** |  | **No** |  |
| If you answered “Yes” to any of previous questions, please provide an explanation. | | | | |

**4. How strongly would you recommend this student for Yonsei University Law School?**

|  |  |  |  |
| --- | --- | --- | --- |
| **Recommend with Reservations** | **Recommend** | **Recommend Strongly** | **Give My Strongest Recommendation** |
|  |  |  |  |

※ If you have any reservations about the applicant's character, please explain on a separate sheet of paper.

※ This letter of recommendation will be used ONLY for the purpose of admission process.